



**Minutes for Randall Library Trustees Meeting**  
11-7-2015  
Randall Library

**Present:** Marianne Sharin (Chair) Bob Katz, Rick Lent, Barbie Wolfenden, Kathy O'Brien, Tim Reed and Melissa Fournier (Library Director)

**Absent:** Ed Grund

Marianne called the meeting to order at 9:07 a.m.

**Public Comment:** None

**Secretary Report:** The minutes from the 10-14-2015 meeting were accepted unanimously as amended.

**Chairman's Report:** Marianne reviewed the purpose of the meeting which was to establish the parameters of a Building Planning Committee for the library. Following discussion, it was decided that:

- A possible group of nine voting members (with non-voting associate members as needed or those who have noted their interest in such a committee on the current library survey).
- The potential composition of the group will include 2 Trustees, 1 member of the Randall Library Friends Association, 3 community members (perhaps a young parent, a student and a representative from the senior citizens), a Selectman, a member of the Finance Committee and a member of the Capitol Planning Committee. Persons will send their notice of interest to the Board of Selectmen who will appoint the members of the group.
- The group will represent the community interests.
- The group will review and recommend options for the future of the library including the location, design/functionality and costs.
- The group will identify possible funding sources.
- The group will coordinate efforts with the Massachusetts Public Library Construction Program.
- The group will prepare a proposal for town meeting for approval of next stage of construction and design.
- The group will inform the town of the ongoing process.
- The group will engage the town in the process of data collection, reviewing options and developing final recommendations.

**Action items:**

- Marianne will follow up on the question of final approval of the work completed by the committee (the BoT, the Selectmen or a combination of both?)

Meeting adjourned at 10:26 a.m.

Next regularly scheduled meeting is December 19, 2015.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kathy O'Brien". The signature is written in black ink and is positioned above the printed name.

Kathy O'Brien